



**Centre for Research on International Trade  
CENTRE FOR WTO STUDIES (CRIT)**

**8<sup>th</sup> Floor, NAFED House, Sidhartha Enclave, Ashram Chowk, New Delhi-110014  
INDIAN INSTITUTE OF FOREIGN TRADE (IIFT)**

IIFT is a premier institution of education, training and research in the area of International Business set up by Department of Commerce, Government of India. The Centre for Research on International Trade (CRIT) which is a part of IIFT has three Centres under it with the Centre for WTO Studies being one of them.

The Centre for WTO Studies (CWS) was established at the Indian Institute of Foreign Trade in November 2002. The Centre is an independent think-tank conducting research and training programmes on the WTO and related matters. The Centre also regularly assists the Department of Commerce, Government of India in international trade negotiations, disputes and policy matters.

The Centre for WTO Studies intends to engage Personal Assistants purely on contractual basis for a period of one year. The candidate applying for the post should possess the following qualification and experience:

- Graduation from a recognized University. **Desirable: Graduation with 50% marks.**
- Shorthand speed 100 w.p.m.
- Typing speed 40 w.p.m.
- Adequate and basic computer skills and web surfing

**Tenure:** The appointment will be purely on contractual basis through the service provider for a period of one year.

**Emoluments: Rs. 27,300/- per month** (all inclusive) shall be payable through the Service Provider

The selected candidate will be informed about their selection and shall be required to join the Centre as per the vacancy requirement.

Interested candidates having the above qualifications and experience should only apply and send their c.v. by email to **recruitment.cws@iift.edu** latest by **12<sup>th</sup> August, 2024**. The shortlisted candidates shall only be informed by e-mail to appear for the written test as well as shorthand and typing test at the Centre for W.T.O. Studies, 8<sup>th</sup> Floor, NAFED House, Siddhartha Enclave, Ashram Chowk, Ring Road, New Delhi-110014.