



Centre for Research in International Trade Indian Institute of Foreign Trade

NAFED House, Ashram Chowk, New Delhi-110014



Centre for Research in International Trade (CRIT) of Indian Institute of Foreign Trade (IIFT) is working under the Department of Commerce, Ministry of Commerce & Industry, Government of India. The Department of Commerce through CRIT-IIFT intends to engage talented, innovative and dynamic Professionals from Economics, Law and General Management streams for the positions of **Young Professionals, Associates, Consultants, and Senior Consultants** on contractual basis for the Department of Commerce.

2. The engagement of professional shall be in three streams i.e. Economics, Law, and General Management and the stream-wise vacancies are given below.

| Positions | Economics | Legal | General Management | Total |
|--------------------|-----------|----------|--------------------|-----------|
| Young Professional | 12 | 3 | 5 | 20 |
| Associate | 5 | 0 | 3 | 8 |
| Consultant | 13 | 2 | 3 | 18 |
| Sr. Consultant | 1 | 0 | 0 | 1 |
| Total | 31 | 5 | 11 | 47 |

3. The required minimum essential educational qualification for each discipline is as under :

| Sl. No. | Discipline | Educational Qualification* |
|---------|----------------------------|--|
| 1. | Economics | Masters in Economics (preferably with International Trade) |
| 2. | Legal | L.L.M. |
| 3. | General Management* | Master's in Business Administration (MBA) or equivalent from an Institution having NIRF ranking upto 100 in Management category as per the latest ranking. |

Note : * : Masters in Construction Management from National Institute for Construction Management and Research (NICMAR) will be considered equivalent to MBA from an Institution having NIRF ranking upto 100 in Management category as per the latest ranking.

* : For the candidates having degree from Universities / Institutes from outside India, Times/QS ranking of such universities / institutes will be taken into account.

4. The Upper Age Limit, required overall and relevant post Qualification Experience and remuneration range for the four positions shall be as follows:

| Position | Upper Age Limit* | Post qualification Experience & | Relevant experience | Remuneration per month in Rs. |
|---------------------|------------------|---------------------------------|---------------------|-------------------------------|
| Young Professionals | 35 years | Minimum 1 year | 0 | 60,000 |
| Associate | 45 years | Minimum 3 years | Minimum 1 year | 80,000 – 1,45,000 |
| Consultant | 50 years | Minimum 8 years | Minimum 3 years | 1,45,000 – 2,65,000 |
| Senior Consultant | 65 years | 15 years and above | Minimum 5 years | 2,65,000 – 3,30,000 |

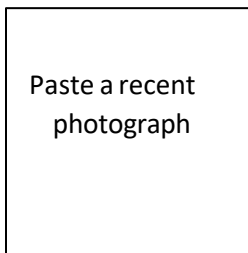
Note : * as on date of advertisement

1. Ph.D Degree shall count for professional Work Experience up to 3 years, provided no work experience is counted during those 3 years.
5. The other terms and conditions of engagement of Young Professionals, Associates, Consultants, and Senior Consultants will be according to the Guidelines issued by the Department of Commerce vide their OM No. A-12034/1/2019-E-2-DoC dated 19.07.2024. The Guidelines are placed in Department of Commerce website <https://commerce.gov.in> under “What’s New”. Further, it may be mentioned that the number of vacancies is tentative and may vary.
6. ***The Candidates can apply for one position only. If candidates apply for more than one position their application would be rejected.***
7. Interested and eligible candidates may apply online through this link (Google Form) https://docs.google.com/forms/d/e/1FAIpQLScUvpSB3D0EQNEmWcKITQlr009pNOGFPaVJgIIWM_OcqSz4Dg/viewform?usp=sf_link Please note that all candidates are also required to submit duly filled online application forms in the prescribed format (*copy attached*) as given in the advertisement along with CV and self-attested copy of relevant documents and photograph online after taking a print-out/scanned of entire documents in one PDF (not more than 10 mb).
8. The last date of submission of application through email is 25 September 2024. Please note that selected candidates are required to work physically at the Department of Commerce, Vanijya Bhawan/Udyog Bhawan, New Delhi and their services will be governed by their rules and regulations. The date and time of the written test, interview shall be intimated only to the shortlisted candidates in due course.

**APPLICATION FOR THE POST OF
YOUNG PROFESSIONAL/ ASSOCIATE/ CONSULTANT/
SR. CONSULTANT**

(Post Applying for: _____)

(Stream: _____)



1. Name in Full (in Block Letter):
- 2.
3. Father's / Husband's Name:
4. Permanent Address:
5. Correspondence Address:
6. Contact No./Mobile number & Email-ID:
7. Date of Birth:
(Self-Attested copy of proof of age to be attached)
8. Age as on date of Advertisement:
9. Nationality:
10. Educational/Professional Qualifications:

| Educational /Professional Qualification | Name of University/ Board | Year of Passing | Subject (s) / Stream | % of marks/ CGPA |
|---|------------------------------|--------------------|----------------------|------------------------|
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(Self-Attested Copy of Essential Educational Qualification to be attached)

11. Work Experience in relevant fields:

| Name & Address of Employer | Designation | Period of Service (From-To) in the form of MM-DD-YYYY | | Experience in number of years & months | Nature of work/ responsibilities |
|----------------------------|-------------|---|----|--|----------------------------------|
| | | From | To | | |
| | | | | | |
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(Self-Attested copy of experience certificate issued by the employer may be attached)

12. Current Remuneration (enclose last 3 months Pay Slip):

13. Languages known with proficiency:

14. Any other relevant Information:

Declaration

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. If any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage during or after selection process. Further, I understood that this position is purely temporary on contract basis and if it found after my appointment that the particulars furnished by me are incorrect or suppressed, my engagement is liable to be terminated without any notice.

Place:

Signature of Candidate:

Date:

Name of the Candidate: